MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

BOARD MEETING

Minutes from May 6, 2026

The meeting was called to order at 9:00 a.m. by Sheriff Balderson at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

Robert Akers, Essex
Brenton Bohannon, King William
Janice Phillips, Mathews
Randy Crittenden, Middlesex
Sheriff Rob Balderson, King & Queen
Sheriff April Edwards, Mathews
Major Chris Easter, Middlesex

BOARD MEMBERS ABSENT:

Vivian Seay, King & Queen
Sheriff M. E. Sampson, Middlesex
Sheriff Walter Holmes, Essex
Sheriff T.D. Lumpkin, King William
Timothy Doss, Mathews

ALSO PRESENT:

Brendan Hefty, Attorney
Jerry Bristow, Superintendent
Andrea Kinser, Finance Director
Tracy Proctor, Major
Amanda Keithley, Clerk
Erica Gibbs, Lt. Programs

RE: PUBLIC COMMENTS

There were no comments.

RE: APPROVAL OF MINUTES

A motion was made by Mr. Akers and seconded by Sheriff Edwards to approve January 7, 2026, minutes. Motion carried.

RE: FINANCIAL REPORT

There were no questions regarding the financial report.

Ms. Kinser informed the Board that she had just received the FY25 Financial Statement, and it will be mailed out soon.

RE: SUPERINTENDENT'S REPORT

Mr. Bristow informed the Board that the current ADP was 146 and that the inmate count across the state is down. The facility is currently holding five (5) Newport News inmates, and they will send more when their numbers increase.

Mr. Bristow disclosed that we currently have seven (7) officer and one (1) maintenance technician position open. He explained that they have contacted 138 applicants from January thru March and only hired two (2) officers.

Mr. Bristow informed the Board that the State Compensation Board was providing a two percent (2%) bonus to Comp Board employees as of June 1, 2026 and explained that all facility employees would be receiving the bonus as we have done in the past.

Mr. Bristow introduced Lt. Gibbs of Programs to give a presentation on body scanners. Mr. Bristow reminded the Board that funding had already been approved for FY27. Lt. Gibbs explained that they have already put in place different barriers, such as digital mail and visitation, to stem the flow of contraband from entering the facility. Inmates are hiding contraband in their body cavities, and there is no way we can currently detect that through a strip search. Lt. Gibbs researched body scanners with a smaller footprint that would fit within our space allowance, and she found two that would fit. Lt. Gibbs described the differences in the machines. She stated that the Secure Technology Value Solutions model HT3000SV is the chosen model because of its added features; actual pictures, training, 24/7 access to a tech for help, and yearly audits. She informed the Board that $170,000 was budgeted for the scanner. The body scanner, one (1) year warranty, training and 24/7 access to a technician was currently priced at $156,000. The facility could also buy a three (3) year extended warranty for a discounted price if it was purchased with the machine, but the total cost would be in excess of the budgeted amount. A discussion ensued.

RE: BUSINESS BROUGHT UP BY AUTHORITY BOARD MEMBERS

Mr. Bohannon informed the Board that the facility is really nice. He comes during the night to meet with his clients, and the staff is always very friendly.

RE: ADJOURNMENT

A motion was made by Mr. Akers and seconded by Ms. Phillips to adjourn. The vote was unanimous. The meeting adjourned at 9:35 a.m. The next meeting is scheduled for July 1, 2026.

Respectfully submitted,

Jerry Bristow, Superintendent

Approved:

Vivan Seay, Chairman

JLB/adk