

MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

BOARD MEETING

Minutes from July 3, 2024

The meeting was called to order at 9:00 a.m. by Chairman Ms. Seay at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

Vivian Seay, King & Queen
William Hodges, King William
Sheriff Walter Holmes, Essex
Deputy Christopher Easter, Middlesex-Alternate
Sheriff Rob Balderson, King & Queen
Timothy Doss, Mathews
Robert Akers, Essex

BOARD MEMBERS ABSENT:

Sheriff TD Lumpkin, King William
Randy Crittenden, Middlesex
Sheriff April Edwards, Mathews

ALSO, PRESENT:

Bill Hefty, Attorney at Law via Speaker phone
Jerry Bristow, Superintendent
Amanda Keithley, Clerk
Andrea Kinser, Finance Director
Tracy Proctor, Major

RE: AGENDA AMENDMENT

Ms. Seay requested that we amend the agenda to add the election of officers for FY 25. A motion was made by Mr. Doss and seconded by Mr. Akers to elect Ms. Seay as Chair. Motion carried. A motion was made by Mr. Hodges and seconded by Mr. Akers to elect Mr. Doss as Vice-Chair. Motion carried. A motion was made by Sheriff Holmes and seconded by Mr. Akers to elect Ms. Keithley as clerk. Motion carried.

RE: PUBLIC COMMENTS

There was not comment.

RE: APPROVAL OF MINUTES

A motion was made by Sheriff Balderson and seconded by Mr. Doss to approve the June 5, 2024 minutes. Motion carried.

RE: FINANCIAL REPORT

Mr. Akers asked what the yearend surplus was looking like. Ms. Kinser explained that it will take about two (2) months to figure out, since we are still waiting on some bills to come in. Mr. Akers and Ms. Seay asked to look into the revenue per diem to be reduced to the localities. Ms. Seay asked to make the adjustment in the 3rd or 4th quarter, if possible.

Mr. Akers asked for the Board to review the Jail Authority Agreement each year, so all members are in agreement.

A motion was made by Sheriff Balderson and seconded Sheriff Holmes to accept the financial report. Motion carried.

RE: SUPERINTENDENT'S REPORT

Mr. Bristow introduced Charlene from HRCAP.

Mr. Bristow informed the Board of sink hole that had formed in front of the sally port. The maintenance department was able to find the leaking pipe and had it fixed rather quickly. The parking lot will be repaved once the new generator is installed. He explained that the engineers are currently looking into replacing the generator.

Mr. Bristow explained that the state is requiring a Registered Nurse (RN) to be the director of nursing in correctional facilities. Our current Director of Nursing just finished her prerequisite classes and will be starting the RN program and graduating in December 2025. He also explained our med tech was going to school to be an LPN and will also be graduation in December 2025.

Mr. Bristow reminded the Board that we are still currently holding for Newport News Sheriff's office. However DOC has started to pick up inmates again, and Newport News numbers are down. He informed the Board that he has reached out to Western Tidewater Regional Jail and Hampton Sheriff's office to increase our inmate population and revenue.

Mr. Bristow congratulated Mr. Doss on all the accomplishments that he has had over the last fourteen (14) years here.

RE: BUSINESS BROUGHT UP BY AUTHORITY BOARD MEMBERS

Deputy Easter asked if the facility has thought about putting in a live scan. Mr. Doss explained that when the live scanned was originally installed it was supposed to come here, however the sheriff's office wanted it installed there. The state would have to approve it to be moved here. It was suggested that there could be some old ones out there for sale with a software upgrade. Mr. Hodges asked who would be responsible for the cost. Mr. Akers asked for a cost analysis.

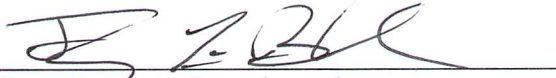
RE: CLOSED SESSION

There was no close session.


RE: ADJOURNMENT

A motion was made by Mr. Hodges and seconded by Deputy Easter to adjourn. Vote was unanimous. The meeting adjourned at 9:45a.m. The next meeting is scheduled for September 4, 2024.

Respectfully submitted,


Jerry Bristow, Superintendent

Approved:


Vivan Seay, Chairman

JLB/adk