

MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

BOARD MEETING

Minutes from June 5, 2024

The meeting was called to order at 9:00 a.m. by Chairman Ms. Seay at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

Vivian Seay, King & Queen
William Hodges, King William
Sheriff Walter Holmes, Essex
Sheriff April Edwards, Mathews
Deputy Christopher Easter, Middlesex-Alternate
Sheriff Rob Balderson, King & Queen

BOARD MEMBERS ABSENT:

Sheriff TD Lumpkin, King William
Robert Akers, Essex
Janice Phillips, Mathews
Randy Crittenden, Middlesex

ALSO, PRESENT:

Bill Hefty, Attorney at Law via Speaker phone
Timothy P. Doss, Superintendent
Amanda Keithley, Clerk
Andrea Kinser, Finance Director
Jerry Bristow, Lt. Colonel
Tracy Proctor, Major

RE: PUBLIC COMMENTS

There was not comment.

RE: APPROVAL OF MINUTES

A motion was made by Sheriff Balderson and seconded by Mr. Hodges to approve the January 3, 2024 minutes. Motion carried.

RE: FINANCIAL REPORT

There were no questions regarding the financial report.

Ms. Kinser asked the Board for a resolution to remove Mr. Doss from all of the checking accounts and add Mr. Bristow. A motion was made by Mr. Hodges and seconded by Sheriff Balderson to remove Mr. Doss and add Mr. Bristow from the checking accounts. Motion passed.

Ms. Kinser asked the Board for two reapportions from FY24 to FY25. The first is \$25,000 for a van cage and the second is \$180,000 for the parking lot, for a total of \$205,000.00. A motion was made by Sheriff Balderson and seconded by Mr. Hodges. Motion passed.

RE: SUPERINTENDENT'S REPORT

Mr. Doss reported that the FCC is looking into setting the fees for inmate phones, which could result in a loss in revenue.

Lt. Colonel Bristow informed the Board that the average daily population (ADP) has been under 130 for the last year, which could lead to a loss of Compensation Board reimbursement. The facility has begun housing Newport News inmates at a cost of \$40 per day, plus comp board reimbursement, with Newport News paying all medical charges in an effort to increase our ADP.

Mr. Doss informed the Board that the Compensation Board will giving employees a three (3) percent raise as of July 1st. In addition, three (3) out of the five (5) member jurisdictions will be giving their employees a raise and, per Jail Board policy, our employees will receive the average of those raises. So, the staff will be receiving the three (3) percent raise on July 1st.

RE: BUSINESS BROUGHT UP BY AUTHORITY BOARD MEMBERS

There was no business brought up by members

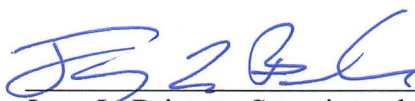
RE: CLOSED SESSION

There was no close session.

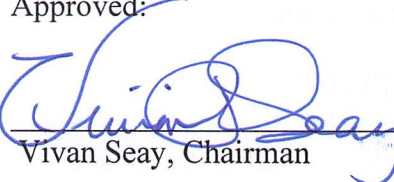
RE: ADJOURNMENT

A motion was made by Sheriff Holmes and seconded by Mr. Hodges to adjourn. Vote was unanimous. The meeting adjourned at 9:16a.m. The next meeting is scheduled for July 3, 2024.

Respectfully submitted,



Jerry E. Bristow, Superintendent

Approved:


Vivan Seay, Chairman