

MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

BOARD MEETING

Minutes from January 3, 2024

The meeting was called to order at 9:00 a.m. by Chairman Sheriff Barrick at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

Vivian Seay, King & Queen  
Robert Akers, Essex  
William Hodges, King William  
Sheriff Walter Holmes, Essex  
Sheriff April Edwards, Mathews  
Sheriff David P. Bushey, Middlesex  
Sheriff Rob Balderson, King & Queen

BOARD MEMBERS ABSENT:

Sheriff TD Lumpkin, King William

ALSO, PRESENT:

Brendan Hefty, Attorney at Law  
Timothy P. Doss, Superintendent  
Amanda Keithley, Clerk  
Andrea Kinser, Finance Director  
Jerry Bristow, Lt. Colonel  
Tracy Proctor, Major

RE: ELECTION OF OFFICERS

A motion was made by Sheriff Holmes and seconded by Mr. Akers to elect Ms. Seay as Chair and Sheriff Balderson as Vice-Chair. Motion carried.

RE: PUBLIC COMMENTS

There was not comment.

RE: APPROVAL OF MINUTES

A motion was made by Mr. Akers and seconded by Sheriff Balderson to approve the August 17, October 4 and November 8, 2023 minutes. Motion carried.

RE: FINANCIAL REPORT

There were no comments on the financial report. A motion was made by Sheriff Holmes and seconded by Mr. Akers to approve the financial report as presented. Motion carried.

Ms. Kinser asked for appropriations and a budget amendment for a DSJS Covid relief grant of \$50,000. A motion was made by Sheriff Holmes and seconded by Mr. Akers to appropriate and make the budget amendment. Motion carried.

Ms. Kinser asked to appropriate the generator from FY 25 to FY 24 because it has failing components. A discussion ensued. A motion was made by Mr. Akers and seconded by Sheriff Balderson to start the RFP. Motion carried. Mr. Doss explained that the heat failed, but has been fixed.

RE: FY25 BUDGET PRESENTATION

Mr. Doss presented the FY25 budget. A discussion ensued. A motion was made Mr. Hodges and seconded by Sheriff Balderson to approve the budget as presented in the amount of \$9,732,470 with the salary qualifications being held until after the localities decide on their raise percentage. Motion carried.

RE: SUPERINTENDENT'S REPORT

Mr. Doss informed the Board that the facility is working on increasing their work release program and inmate population. The inmate population is down and there are several inmates that will be going to Department of Corrections in the coming weeks.

Mr. Doss announced that is has been appointed to the Board effective July 1<sup>st</sup>, 2024.

Mr. Doss welcomed the new members and let them know that he could do a tour today or any day that was convenient for everyone. He also let the Board know that he could be reached by cell anytime.

RE: BUSINESS BROUGHT UP BY AUTHORITY BOARD MEMBERS

Sheriff Holmes thanked Ms. Seay for accepting the office of Chair and Sheriff Balderson for accepting the office of Vice Chair.

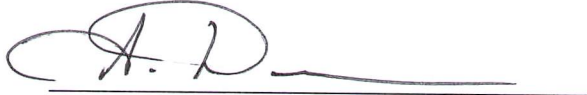
RE: CLOSED SESSION

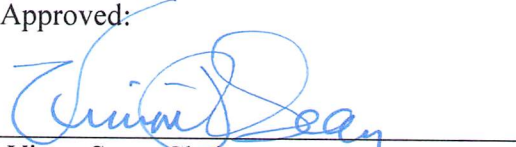
There was no close session.

RE: ADJOURNMENT

A motion was made by Mr. Hodges and seconded by Sheriff Balderson to adjourn. Vote was unanimous. The meeting adjourned at 9:41 a.m. The next meeting is scheduled for February 7, 2024.

Respectfully submitted,

  
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Timothy P. Doss, Superintendent

Approved:  
  
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Vivan Seay, Chairman

TPD/adk