

MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

BOARD MEETING

Minutes from November 8, 2023

The meeting was called to order at 9:00 a.m. by Chairman Sheriff Barrick at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

Sheriff Jeffery S. Walton, King William  
Sheriff Walter Holmes, Essex  
Vivian Seay, King & Queen  
Sheriff L. Mark Barrick, Mathews  
Sheriff David P. Bushey, Middlesex  
Sheriff Rob Balderson, King & Queen  
Robert Akers, Essex  
William Hodges, King William  
Melissa Mason, Mathews

BOARD MEMBERS ABSENT:

John Koontz, Middlesex

ALSO, PRESENT:

William Hefty, Attorney at Law  
Timothy P. Doss, Superintendent  
Amanda Keithley, Clerk  
Jerry Bristow, Major  
Tracy Proctor, Major

RE: PUBLIC COMMENTS

Karen Hurd from Pathway Home 3 program gave an update on the program.

RE: APPROVAL OF MINUTES

A motion was made by Sheriff Walton and seconded by Sheriff Bushey to approve the July 5, 2023 minutes. Motion carried. The minutes for August 17<sup>th</sup> and October 4<sup>th</sup> need to be corrected regarding going into closed session.

RE: FINANCIAL REPORT

There were no comments on the financial report.

RE: SUPERINTENDENT'S REPORT

Mr. Doss informed the Board that the current ADP was 148.

Mr. Doss explained to the Board that, since July, they have had ten (10) vacancies. They have received over 150 applications for officers and over 230 for the control room operator position. There have been twenty-eight (28) interviews for officers and ten (10) for control room operator, sixteen (16) no shows for officers and twelve (12) for control room operator. Currently, there are five (5) vacancies, with three (3) officers and one (1) control room operator going through the hiring process.

Mr. Doss informed the Board that there has been some friction between HRCAP and Volunteer Leadership (Pathway Home 3) in reference to the grant. The grant was awarded to HRCAP.

RE: BUSINESS BROUGHT UP BY AUTHORITY BOARD MEMBERS

Sheriff Walton informed the Board of their improvements over the last twenty-four (24) years.

Sheriff Barrick informed the Board of their progress that they have made of the last twelve (12) years.

Mr. Doss informed the Board that we could possibly have five (5) new members starting in January.

RE: CLOSED SESSION

A motion was made by Mr. Akers and seconded by Sheriff Balderson to enter into closed session pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia for discussion of a personnel matter involving the appointment of a Superintendent. The motion carried unanimously.

RE: RETURN TO OPEN SESSION AND CERTIFICATION OF CLOSED MEETING

Code Section (Reason): Section 2.2-3711 (A) (1) Personnel Matter involving the appointment of a Superintendent.

Whereas the Code of Virginia requires certification by the Middle Peninsula Regional Jail Authority Board with such closed meeting, which was made:

"I move that the Board certify, by unanimous vote, that to the best of each member's knowledge, only business matters lawfully exempted from the open requirements of the Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in closed session."

Roll Call Vote:

Sheriff Jeffery S. Walton: Aye  
Sheriff Walter Holmes: Aye  
Sheriff L. Mark Barrick: Aye

Sheriff David P. Bushey: Aye  
William Hodges: Aye  
Sheriff Rob Balderson: Aye  
Vivian Seay: Aye  
Rob Akers: Aye  
Melissa Mason: Aye

A motion was made by Mr. Hodges and seconded by Sheriff Balderson to accept the agreement, made naming Jerry Bristow the Superintendent effective July 1, 2024 with the following corrections made: striking the second sentence in 5B and having the Chairman sign. Motion passed unanimous.

RE: ADJOURNMENT

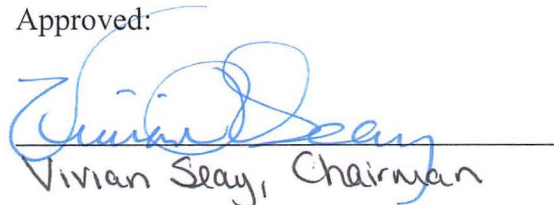
A motion was made by Ms. Mason and seconded by Mr. Akers to adjourn. Vote was unanimous. The meeting adjourned at 9:45 a.m. The next meeting is scheduled for January 3, 2024.

Respectfully submitted,



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Timothy P. Doss, Superintendent

Approved:



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Vivian Seay, Chairman

TPD/adk