

MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

SPECIAL BOARD MEETING

Minutes from October 4, 2023

The meeting was called to order at 9 a.m. by Chairman Sheriff Barrick at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

Sheriff Jeffery S. Walton, King William  
Sheriff Walter Holmes, Essex  
William Hodges, King William  
Sheriff L. Mark Barrick, Mathews  
Sheriff David P. Bushey, Middlesex  
Sheriff Rob Balderson, King & Queen  
Melissa Mason, Mathews

BOARD MEMBERS ABSENT:

Robert Akers, Essex  
Vivian Seay, King & Queen  
John Koontz, Middlesex

ALSO, PRESENT:

Brendan Hefty, Attorney at Law  
Timothy P. Doss, Superintendent  
Amanda Keithley, Clerk  
Andrea Kinser, Finance Director  
Jerry Bristow, Major  
Tracy Proctor, Major

RE: DISCUSSION FY25 BUDGET SCHEDULE

Mr. Doss informed the Board that there could be five (5) new members in January. The January meeting is currently schedule for January 3, 2024. He asked if the Board would like to change it to the third (3<sup>rd</sup>) week in January giving the localities time to assign a member to the Board. A discussion ensued. The Board decided to leave the January meeting as scheduled. He also informed the Board that they would have to name a new Chair and Vice-Chair in January.

RE: CLOSED SESSION

A motion was made by Sheriff Balderson and seconded by Sheriff Bushey to enter into closed session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for discussion of a personnel matter involving the resignation of the Superintendent. The motion carried unanimously.

RE: RETURN TO OPEN SESSION AND CERTIFICATION OF CLOSED MEETING

Code Section (Reason): Section 2.2-3711 (A) (1) Personnel Matter involving the resignation of the Superintendent.

Whereas the Code of Virginia requires certification by the Middle Peninsula Regional Jail Authority Board with such closed meeting, which was made:

“I move that the Board certify, by unanimous vote, that to the best of each member’s knowledge, only business matters lawfully exempted from the open requirements of the Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in closed session.”

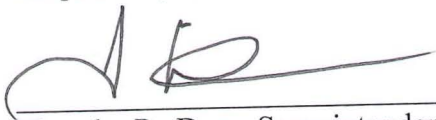
Roll Call Vote:

Sheriff Jeffery S. Walton:	Aye
Sheriff Walter Holmes:	Aye
Sheriff L. Mark Barrick:	Aye
Sheriff David P. Bushey:	Aye
Sheriff Rob Balderson:	Aye
William Hodges:	Aye
Melissa Mason:	Aye

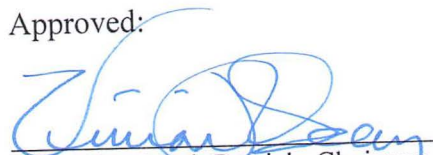
RE: ADJOURNMENT

A motion was made by Mr. Hodges and seconded by Sheriff Holmes to adjourn. Vote was unanimous. The meeting adjourned at 9:44 a.m.

Respectfully submitted,

  
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Timothy P. Doss, Superintendent

Approved:

  
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Sheriff L. Mark Barrick, Chairman  
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