

MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

SPECIAL BOARD MEETING

Minutes from August 17, 2023

The meeting was called to order at 1:01 p.m. by Chairman Sheriff Barrick at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

Sheriff Jeffery S. Walton, King William  
Sheriff Walter Holmes, Essex  
John Koontz, Middlesex  
William Hodges, King William  
Sheriff L. Mark Barrick, Mathews  
Sheriff David P. Bushey, Middlesex  
Sheriff Rob Balderson, King & Queen

BOARD MEMBERS ABSENT:

Robert Akers, Essex  
Vivian Seay, King & Queen  
Melissa Mason, Mathews

ALSO, PRESENT:

Brendan Hefty, Attorney at Law  
Timothy P. Doss, Superintendent  
Andrea Kinser, Finance Director  
Jerry Bristow, Major

RE: STAFF VACANCIES

Superintendent briefed the Board about the large number of officer positions that are currently vacant and the effect the vacancies have on officer safety and operational effectiveness. As of today, the facility has ten (10) officer positions open with one (1) new officer starting the next week and four (4) more officers to leave in the next few months. The facility is experiencing a low quality of applicants and we have relaxed our criteria for hiring. We are also hiring civilians for full-time main control operators and retirees for officers on a part-time basis to fill the gap. Mr. Doss explained that it is difficult to get accurate hiring salary information for our surrounding localities and agencies. Mr. Doss requested that we raise our salaries by \$5,000 for each sworn position, bringing our hiring salary for noncertified officers to \$49,000 per year and for certified officers to \$52,000 per year. A discussion ensued. A motion was made by Mr. Koontz and seconded by Sheriff Bushey to add \$5,000 to all sworn positions and to

adjust the starting salaries. Motion passed 6:1 with Sheriff Balderson voting in the negative.

RE: CLOSED SESSION

A motion was made by Mr. Koontz and seconded by Sheriff Walton to enter into closed session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for discussion of a personnel matter involving a Sergeant at the jail. The motion carried unanimously.

RE: RETURN TO OPEN SESSION AND CERTIFICATION OF CLOSED MEETING

Code Section (Reason): Section 2.2-3711 (A) (1) Personnel Matters involving the performance of a Sergeant at the jail.

Whereas the Code of Virginia requires certification by the Middle Peninsula Regional Jail Authority Board with such closed meeting, which was made:

“I move that the Board certify, by unanimous vote, that to the best of each member’s knowledge, only business matters lawfully exempted from the open requirements of the Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in closed session.”

Roll Call Vote:

Sheriff Jeffery S. Walton:	Aye
Sheriff Walter Holmes:	Aye
Sheriff L. Mark Barrick:	Aye
Sheriff David P. Bushey:	Aye
William Hodges:	Aye
Sheriff Rob Balderson:	Aye

RE: ADJOURNMENT

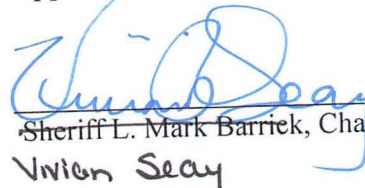
A motion was made by Mr. Hodges and seconded by Sheriff Bushey to adjourn. Vote was unanimous. The meeting adjourned at 2:05p.m.

Respectfully submitted,



Timothy P. Doss, Superintendent

Approved:



Sheriff L. Mark Barrick, Chairman

Union Seay