

MIDDLE PENINSULA REGIONAL JAIL AUTHORITY

BOARD MEETING

Minutes from January 4, 2023

The meeting was called to order at 9:00a.m. by Chairman Sheriff Barrick at the Middle Peninsula Regional Security Center conference room, Saluda, Virginia.

BOARD MEMBERS PRESENT:

<sup>Rob Balderson</sup>  
Sheriff John Charboneau, King & Queen  
Sheriff Jeffery S. Walton, King William  
Sheriff Walter Holmes, Essex  
Vivian Seay, King & Queen  
John Koontz, Middlesex  
Sheriff L. Mark Barrick, Mathews  
Sheriff David P. Bushey, Middlesex

BOARD MEMBERS ABSENT:

Melissa Mason, Mathews  
Robert Akers, Essex  
William Hodges, King William

ALSO, PRESENT:

Brendan Hefty, Attorney at Law  
Timothy P. Doss, Superintendent  
Amanda Keithley, Clerk  
Tracy Proctor, Major  
Jerry Bristow, Major  
Ramona Wilson, County Administrator Mathews

RE: PUBLIC COMMENTS

There were no comments.

Mr. Doss asked for a motion to be made to accept the agenda as presented. Motion was made by ~~Mr. Akers~~ and seconded by Sheriff Walton. Motion carried.  
<sup>Mr. Koontz</sup>

RE: PROPOSED BUDGET

Mr. Doss presented the FY24 budget. Mr. Doss informed the Board about the requested increase in the nurses' salaries, but will be back next year for another increase. A discussion ensued. Mr. Doss was asked to adjust the nurses' salaries to \$60,000.00, and revise the budget.

RE: APPROVAL OF MINUTES

A motion was made by Sheriff Walton and seconded by Sheriff Holmes to approve the November 2, 2022 minutes. Motion carried.

RE: FINANCIAL REPORT

There were no comments.

RE: SUPERINTENDENT'S REPORT

Mr. Doss informed the Board that the current ADP was 131. Mr. Doss also explained that we currently have about thirty (30) females from Northern Neck Regional Jail and twenty (20) inmates that are Department of Corrections. He explained that once we stay under 151 inmates for six (6) months that we will start losing reimbursement for the six (6) emergency positions the Compensation Board. Mr. Doss and staff are performing scenario planning in case our numbers decrease to the point where the reimbursement is lost.

Mr. Doss informed the Board that the staff participated with Southside Sentinel's Charitable program, Christmas Friends, by buying and wrapping of gifts for local children and adults.

RE: BUSINESS BROUGHT UP BY AUTHORITY BOARD MEMBERS

Sheriff Holmes asked if we could change the November meeting date, due to the Oyster Festival. It was decided that the Board would revisit this at the September meeting.

RE: CLOSED SESSION

There was no closed session.

RE: ADJOURNMENT


A motion was made by Sheriff Walton and seconded by Sheriff Bushey to adjourn. Vote was unanimous. The meeting adjourned at 9:45 a.m. The next meeting is scheduled for February 1, 2023.

Respectfully submitted,



Timothy P. Doss, Superintendent

Approved:



Sheriff Barrick, Chairman